

# Spring 2025 Referee Training

Coastal Youth Soccer League



# ASSIGNR Software

- <https://cysl.assignr.com/>
- An account is required for CYSL assignments
- Do you know how to:
  - Join a list
  - Set your availability
  - Accept / decline games
  - Report games
  - Set up payment account (if necessary)
  - Contact your assignor

**DOWNLOAD THE APP!**



# MYSA Pre-Game Sportmanship Procedure

## **Procedure**

After all pre-game activities are complete, both teams and the referee crew will line up at the Half Way Line of the Coaches Sideline.

Led by officials, all players and coaches will walk across the field and line up facing spectators, 5 yard from the sideline.

The Sportsmanship Statement will be read by a representative of the Home team to all coaches, players and spectators. Following the reading of the script, players will perform a pre-game handshake. (Home team to walk down the line of Away Team).

After the pregame handshake, all players and coaches will return to benches and starting players will assume positions on the field of play.

# Expectations Prior to Game

- Arrive at least 30 minutes early. Conduct a pre-game meeting with your fellow referees.
- Inspect field and ask home coach to fix discrepancies
- Check-In Teams
  - Ask coaches to wear their lanyards.
  - Check players against color, photo rosters. Add uniform numbers if needed.
  - Verify that players meet safety requirements: no jewelry, no hard casts, shin guards, loose beads, etc.
  - Provide both coaches a copy of the other team's roster
  - Retrieve game balls from home team and conduct coin flip.

# Things That Could Go Wrong

- Coach does not have lanyard. If pictured on roster, may remain but name must be noted in game report. [After Game Action]
- Coach does not have lanyard and is not on roster. Remind coach that he cannot be in the technical area. Ask a trusted adult to help you as needed.
- A coach has a lanyard but is not on the roster. Only allow the same number of adults in the technical area as are listed on the roster. Never more than three adults in a technical area.

Example: A team has a single coach rostered and present, but an adult with a lanyard wants to also be in the technical area. This should not be allowed as only a single coach is rostered. If the adult insists, allow their presence but report the issue and the adult's name in your post game report so that CYSL can address.

# Scenario #1

Questions:

What are the requirements? What should you do? Who should you inform? How do you report in Assignr?

A: Coach arrives with a lanyard, but no rosters.

B: Coach arrives with two color copies of roster, but no lanyard.

C: Coach has lanyard but only one color roster, or black and white rosters.

D: Only one coach has a lanyard, rosters do not have registrar signature and are from Fall season.

# Scenario #1

A: Coach arrives with a lanyard, but no rosters.

*Allow game to be played. If rosters show up by end of game, check the players to the roster. If not, report the lack of rosters in Post Game Report (Assignr). Inform your assignor.*

B: Coach arrives with two color copies of roster, but no lanyard.

*If the coach is properly rostered (ie pictured), allow them to stay in the technical area but report lack of lanyard in Post Game Report (Assignr). If not properly rostered, coach cannot in technical area. Report to your assignor immediately. Get assistance from a trusted adult if necessary.*

*Another adult with a lanyard can coach the team, but name must be written on the roster and reported in Post Game Report.*

## Scenario #1

C: Coach has lanyard but only one color roster, or black and white rosters.

*Allow game to be played, but report the incorrect rosters on a Post Game Report (Assignr). Be sure to upload the roster to Assignr before giving a copy to the other coach. Call your assignor.*

D: Only one coach has a lanyard, rosters do not have registrar signature and are from Fall season.

*Allow game to be played. Coach with lanyard on roster is all set. Any other coach pictured on roster, but without a lanyard, is also allowed to be in technical area, but name must be written on roster and reported in Assignr.*

*Report the incorrect rosters on a Post Game Report (Assignr). Call your assignor.*



## Scenario #2

Questions:

What are the requirements? What should you do? Who should you inform? How do you report in Assignr?

A: Coach has a player not on the roster submitted, but can show an electronic copy including player.

B: Coach has players wearing jewelry.

C: Four adults (only one rostered coach) want to be in technical area, all have lanyards. Only two coach spots on roster.

D: Player is wearing a removable splint.

## Scenario #2

A: Coach has a player not on the roster submitted, but can show an electronic copy including player.

*Coach has been to a CYSL meeting to inform them that the player should not be used in the game. If they insist, allow the player to play, but record their name and number on the roster. Report the incorrect roster in Post Game Report (Assignr).*

B: Coach has players wearing jewelry.

*Inform the coach about the safety violation and inform them that the game will not be started/restarted with the player on the pitch. Use a trusted adult to help as needed. If the coach insists on using the player, warn him that is dissent and could be cautioned. This applies to any player safety issue.*

## Scenario #2

C: There are two coaches rostered. Four adults arrive with lanyards to coach the game, only one of whom is a coach on the roster.

*Per new Game Rule, there can be no more adults in the technical area than the number rostered. Inform the properly rostered coach that they may remain in the technical area, and one of the other adults with a lanyard may remain as well.*

*Record the name of the non-rostered coach on the roster, and report in Post Game Report (Assignr).*

D: Player is wearing a removable splint.

*Generally, removable splints and braces do not have exposed metal parts and can be considered “safe to play”. Hard casts cannot be removed, so are never “safe to play”. If a coach argues with you, remind them that is dissent and may be cautioned.*

# Expectations During the Game

- Potential Serious Injury - If you suspect a head injury, inform the coach that you are not allowing player to return to game. If player tries to return to the game, do not restart.
- If inadequate number of players arrive to play a game (7 for 11V11, 6 for 9V9), do not referee the game. Report situation in Game Report [After Game Action]
- Lightning/Thunder - follow MYSA protocols...30 minutes from last sight/sound.

## Scenario #3

Questions:

What are the requirements? What should you do? Who should you inform? How do you report in Assignr?

A: Player hits head during game and is observed holding head in pain.

B: Player screams in pain with an obviously broken leg.

C: Parents are constantly “making your calls” and coaching from spectator area.

OR

Parents are making derogatory comments about the referee team loud enough for you to clearly hear.

D: Coach is commenting on every contact between players in an attempt to influence you.

## Scenario #3

A: Player hits head during game and is observed holding head in pain.

*If you feel this is a Potentially Serious Injury (ie concussion), inform the coach. The player may not return to the game. If the coach insists, do not restart the game and get help from a trusted adult. Report name of player and any dissent in Post Game Report (Assignr).*

B: Player screams in pain with an obviously broken leg.

*Stop the game and clear the area around the player, but allow coach and ...in this case...parents to approach. Ensure 911 has been called.*

*Report name of player and any pertinent information in Post Game Report (Assignr).*

## Scenario #3

C: Parents are constantly “making your calls” and coaching from spectator area.

OR

Parents are making derogatory comments about the referee team loud enough for you to clearly hear.

*These are both violations of Zero Tolerance Policy and Spectator Code of Ethics. At a stoppage in play (or halftime), confer with your referee team and approach the coaches together. Have coaches address the spectator behavior.*

*If poor spectator behavior continues, caution the coach. Be sure to report behaviors in Post Game Report (Assignr) even if a card was not issued. Contact your Assignor.*

## Scenario #3

D: Coach is commenting on every contact between players in an attempt to influence you.

*This is a violation of Zero Tolerance Policy and Coach Code of Ethics. At a stoppage in play (or halftime), confer with your referee team and approach the coach together. Warn the coach that their behavior is inappropriate.*

*If poor behavior continues, caution the coach. Be sure to report behaviors in Post Game Report (Assignr) even if a card was not issued. Contact your Assignor.*



# Expectations After Game

- Observe the “handshake” line.
- Confirm final score with both coaches
- Use the ASSIGNR App to report game
  - Final Score
  - Lanyard toggle or Admin Report
  - Upload pictures of color rosters
  - Report any “incidents” or cards issued
- REPORT ALL GAMES WITHIN 48 HOURS!



# After Game Reports - Admin Reports

If you need to report an administrative issue with your game, please ensure you check the box labeled “Game Report Requires Administrative Review”.

This applies for: Missing lanyards, incorrect rosters (missing photos, not in color, not provided), non-rostered adults acting as coaches, injuries including PSI, and poor coach or spectator behavior that did not warrant a card but requires correction by the league.

Details help CYSL correct issues identified at your game and improves everyone's game.

# After Game Reports - Misconduct

If you issue a Warning, Caution or a Dismissal, you should also toggle the “Game Report Requires Administrative Review” button.

Be sure to fully identify the individual who received the card or warning. As you have the roster, please identify the player or coach by full name.

Describe what was happening in the game that warranted the card.

Examples: 1) USB #26 Red (Home) recklessly pushed #3 Blue (Away) in the back in her attacking half in the 37th minute. DFK awarded Blue.

2) Black team coach continued to question my calls, despite reminders of ZTP. In the 21st minute, he questioned a corner kick he was in no position to judge. Caution was given. At halftime, he attempted to discuss his opinions with me, but we asked him to stop. He continued anyway, so another Caution and a subsequent Dismissal was given. He left the pitch , complaining loudly about us the entire time.

## Scenario #4

How should you report?

A: Poor parent and coach behavior that warranted a warning, but not a card.

*Report the warning in Post Game Report (Assignr). Be sure to select "Game Report Requires Administrative Review".*

B: Blue #6 recklessly shoves Red #4 outside the penalty area.

*In Post Game Report (Assignr), fill in the cautioned player's full name from the roster. Report should read:*

*USB. In the 42nd minute, #6 Blue recklessly shoved #4 Red outside Red's penalty area. Caution issued. DFK awarded.*

## Scenario #4

C: Green #2 leaves the bench, goes into the field, and hits Green #7.

*In Post Game Report (Assingr), fill in the dismissed player's full name from the roster.*

*Report should read:*

*VC. In the 14th minute, #2 Green illegally entered the pitch and struck a player #7 Green. Red Card issued. DFK awarded.*

D: Coach continues to question your calls, even after a request for the behavior to stop.

*In Post Game Report (Assingr), fill in the coach's full name from the roster.*

*If card is issued, report should read:*

*Dissent. Despite issuing the coach a warning in the 23rd minute, coach continued questioning my calls.*

*Caution issued in the 51st minute.*

*If no card issued, toggle Game Requires Administrative Review and write:*

*Full coach name, coach was warned of ZTP violations (questioning calls). Behavior did not improve after warning.*

## Scenario #4

E: Parent approaches you after the game and accuses you of “taking \$ from the other coach”. Parent then grabs you when you try to walk away.

*Immediately enlist the help of your fellow referees and/or a trusted adult. As this is assault, ask the coaches to determine the name of the spectator, and call your assignor. As this incident will need to be reported to MYSA, enlist the help of your assignor in writing the report.*

Remember , you serve as the eyes for Coastal Youth Soccer League.

CYSL cannot fix what we are not aware of...  
Lack of lanyards, incorrect roster formats, poor coach and spectator behavior for which a card was not given.

Do not pass along a problem that can be corrected!